

CAR PARK MONTHLY PARKING FORM



The Centre provides 24 hour undercover parking for 1500 vehicles, with on site security. Car park access is via Merivale, Grey and Melbourne Streets.

For all car park enquiries please contact David on 07 3308 3487 or davidc@bcec.com.au

On completion of this form please return to:
Brisbane Convention & Exhibition Centre

Email: monthlypasses@bcec.com.au
Fax: (07) 3308 3008
Post: The Finance Department
PO Box 3869, South Bank Qld 4101

Contact Details

(Please complete all details. Please print clearly)

Contact Name: _____ Company/Organisation: _____

Telephone: _____ Mobile: _____

Fax: _____ Email: _____

Postal Address: _____ Suburb/Post Code: _____

Car Park Pass Details

Number of passes @ \$320.00 per month	<input type="text"/>	\$	<input type="text"/>
\$10.00 Security Deposit per pass (First month only)		\$	<input type="text"/>
TOTAL (Including GST)		\$	<input type="text"/>
Date active from:	<input type="text"/>		

Payment Details

Type 1 Type 2

(Refer to terms and conditions over page for description)

Credit Card Details - Type 1 only

Card Number _____ Amex ID# _____ Expiry Date ____/____/____

Card holder's name _____ Total (Including GST) \$ _____
(as it appears on credit card)

Note: By signing this agreement, you authorise the Brisbane Convention & Exhibition Centre to charge your credit card in accordance with the payment details above.

THIS DOCUMENT WILL BE A TAX INVOICE FOR GST WHEN FULLY COMPLETED AND YOU MAKE A PAYMENT
ABN: 40 055 184 322

Signature of card holder: _____

I have read and agree to abide by the Terms and Conditions over page.

Office Use Only

Pass No/s _____ Account No _____

- The BCEC Car Park Pass entitles you to a card that allows entry/exit into any of BCEC's three Car Parks
- Car Parking spaces are unreserved and availability is not guaranteed
- Monthly parking passes are intended for use for a single vehicle only. Multiple vehicle exits on a single monthly pass is prohibited and will result in suspension (or cancellation) of the pass
- The pass will run from the first day of a calendar month until the last day of a calendar month
- All payments are to be made in advance – refer payment methods below
- No refunds are available for any unused or cancelled parking passes

Payment Methods

Type 1

- Credit Card details are given to BCEC to schedule monthly payments
- All payments will be scheduled to occur on the 28th day of the month prior (ie 28th Jan for Feb parking)
- An invoice will be issued once the payments have successfully processed

Type 2

- An invoice will be issued by the 15th day of the month prior
- The invoice will contain a link to ADVAM secure payment portal where payment can be made by Credit Card only
- Payment of this invoice can also be made by EFT, Cash or Cheque directly to BCEC. Cheques to be made payable to Brisbane Convention & Exhibition Centre
- All payments will be due by the last business day of the month prior (ie due 30th Jan for Feb parking)

Unsuccessful Payments

- If a successful payment has not been received by the last business day of the month prior the pass will be suspended/cancelled
- Late payments will be accepted however the pass will still only run until the last calendar day of the month
- Late payments are not able to be processed on Saturday, Sunday or Public Holidays
- No credit will be given for daily payments made whilst the pass was suspended/cancelled due to payment not yet received

New Applications

- Applications may be received at any time during the month
- If a pass is to commence mid-month then a pro-rata payment will be applied. This pro-rata payment will be equivalent to one-thirtieth (1/30) of the Monthly Pass rate per calendar day remaining in that month

Cancellation Notice

- Type 1 Passes – Notification must be received by the 23rd day of the month for cancellation of the following month (ie 23rd Jan to cancel for Feb)
- Type 2 Passes – No notification required, passes will be cancelled if payment is not received